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## **Board of Education High Point Regional**

SUPPORT STAFF MEMBERS

## PLACEMENT ON THE SALARY GUIDE

For the purpose of initial placement of prospective support staff employees on the appropriate salary guide, credit for prior comparable or equivalent service may be granted upon recommendation of the Superintendent and approval of the Board to the following limits:

Secretarial-Clerical candidates - Up to five years experience (school experience preferred).

Custodial-Maintenance personnel, aides and other nonprofessional employees - Up to five years for school experience only.

In order to advance one step on a guide, an employee must have served at least one-half of the prior fiscal year with the district.

Guide changes for secretarial positions will not take place during the school year or after contracts have been negotiated.

N.J.S.A. 18A:29-9

Date Adopted: 1/19/76 Date Revised: 3/18/91

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